



## Reference Form for Summer Camp Staff Applicants

The person named below is applying for a Girl Scout summer camp staff position and has given your name as a reference. If hired, this individual would be working in a leadership position with girls in grades K-12 from all segments of the population.

We are seeking staff who not only have the required skills for summer camp programs, but who also like working with children, understand children, and work well with adult staff, volunteers, and parents.

To help assess the individual's ability to serve in a leadership role within Girl Scouting, please complete this form and return it to one of the two Service Center listed at the address below.

**For Camp Timber Trails applications, mail to:**

Girl Scouts of Connecticut  
Summer Camp  
340 Washington Street  
Hartford, CT 06106  
Email to [campstaff@gsofct.org](mailto:campstaff@gsofct.org).

**For all other camp applications, mail to:**

Girl Scouts of Connecticut  
Summer Camp  
20 Washington Avenue  
North Haven, CT 06473-2343  
Email to [campstaff@gsofct.org](mailto:campstaff@gsofct.org).

Please check if you would like your comments to be confidential and not shared with the applicant.

**Name of Applicant:** \_\_\_\_\_ **Camp:** \_\_\_\_\_

**Position applied for:** \_\_\_\_\_

1. In what capacity have you known the applicant? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. How long have you known the applicant? \_\_\_\_\_

3. Would you entrust this person with your child? Yes No  
If no, why? \_\_\_\_\_

4. List the skills the candidate possesses appropriate to the position for which she/he has applied.  
\_\_\_\_\_  
\_\_\_\_\_

5. If employed or supervised by you, please provide the following information:  
Date of employment: From: \_\_\_\_\_ To: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Duties and Responsibilities: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Reason for leaving: \_\_\_\_\_  
Please include any additional comments in this section. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Please Describe the Applicant's Characteristics and Abilities**  
 (Rating categories: E = Excellent; G = Good; A = Average; P = Poor; U = Unknown)

Applicant's Personal Characteristics and Skills	Description Rating	Comments
Dependability/Responsibility		
Ability to Guide and Motivate Children		
Cooperativeness, Ability to Work with People		
Ability to Communicate with Children and Adults		
Social Awareness, Tact, Friendliness		
Enthusiasm and Ability to Build High Morale		
Willingness to Learn		
Ability and Willingness to Be Flexible		
Imagination, Initiative, Resourcefulness		
Ability to Plan and Carry out Work		
Care and Respect for Equipment and Property		
General Camping Skills		

Print Name:	
Address:	
Phone:	Email:
Signature:	Date: